

# LEARNING PROGRAMME EVALUATION REPORT

Extension of Scope	✓
W&RSETA Primary Provider	
Non – W&RSETA Provider	✓
New Programme Application	

## PROVIDER AND PROGRAMME DETAILS

<b>Provider Name</b>	The skills Development Corporation	<b>QA Body</b>	Services SETA	<b>Accreditation Period</b>	2017/05 /19	2020/03/31
<b>Trading As</b>	The skills Development Corporation	<b>Accreditation Number</b>		<b>Accreditation Status</b>	Full	Provisional ✓
<b>Contact Person</b>	Melissa Van Aswegen	<b>Programme Evaluator</b>	C Motlhaping	<b>Date of report</b>	2018/07/05 2018/09/12	

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Block B Cresta Junction				Block B Cresta Junction			
Cnr Beyers Naude & judge Avenue				Cnr Beyers Naude & judge Avenue			
Randburg				Randburg			
<b>City</b>	Johannesburg			<b>City</b>			
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<b>E- mail</b>	<a href="mailto:Melissa@sdcorp.co.za">Melissa@sdcorp.co.za</a>	<b>Cell</b>	
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## PROGRAMME SPECIFICATIONS

<b>Programme Title</b>	National Certificate: Wholesale and Retail Operations					
<b>Programme Type</b>	Skills Programme		Learning programme /Unit standard		Full Qualification	X
<b>Related OFO Code and Title as per latest W&amp;RSETA skills programme matrix</b>	N/A					
<b>Learning Programme Description for a Qualification</b>	<b>SAQA Title</b>	NC: W&R Operations		<b>SAQA ID</b>	58206	
<b>Learnership Description</b>	<b>W&amp;RSETA Learnership Title</b>	NC: W&R Chain store Operations		<b>W&amp;RSETA Learnership Code</b>	27Q270014551202	
<b>Provider Type</b>	Delivery		Assessment		Delivery and Assessment	X
<b>Mode of Delivery</b>	Full Time	X	Distance Learning		Part Time	
	Other		If other, specify the			

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		mode of learning	
Duration of the applicable learning programme			

**Programme Evaluation**

<b>1</b>	<u>Unit standard Alignment A</u> Has the indicated unit standard alignment criteria been met?	<b>YES</b> ✓	<b>NO</b>
Comments	The submitted programme does meet the alignment criteria linked to Qualification and W&RSETA learnership framework.		

<b>2</b>	<u>Unit standard Alignment B</u> Has the unit standard alignment been correctly and accurately calculated as per the SAQA registered unit standards and notional hours requirement?	<b>YES</b> ✓	<b>NO</b>
Comments	The calculations are correctly covering more than 120 credits		

<b>3</b>	<u>Programme Design and Delivery</u> Has the programme design and delivery criteria as stipulated been submitted and met?	<b>YES</b> ✓	<b>NO</b>
<b>3.1</b>	<u>Learning programme design clearly shows:</u> Dominant delivery and learning strategies per module / learning unit stated	<b>YES</b> ✓	<b>NO</b>
<b>3.2</b>	<u>Learning Outcomes:</u> Have the outcomes contained in the unit standard been translated into well-formulated objectives for each module? (verb, noun and qualifying statement)	<b>YES</b> ✓	<b>NO</b>
<b>3.3</b>	<u>Delivery Method:</u> Are there sufficient activities to facilitate and enhance the learning process i.e. group/individual (knowledge), self-study, on-job/practical, videos, slide-shows, exercises.	<b>YES</b> ✓	<b>NO</b>
<b>3.4</b>	<u>Workplace Experience:</u> Are opportunities provided for practical reinforcement within the structured work environment? The programme must show integration between the workplace components, practical experience and structured theoretical training.	<b>YES</b> ✓	<b>NO</b>
<b>3.5</b>	<u>Media Aids and Equipment:</u> Is there an indication of the types of media, aids and equipment that should be used by the facilitator to enhance the learning process?	<b>YES</b> ✓	<b>NO</b>
<b>3.6</b>	<u>Research:</u> Evidence of research integration in the programme is evident?	<b>YES</b>	<b>NO</b> ✓
<b>3.7</b>	<u>Sources:</u> Subject Matter Experts, textbooks, references, internet, and other learning programmes have been acknowledged. Indicate where this acknowledgement can be found.	<b>YES</b> ✓	<b>NO</b>
<b>3.8</b>	<u>Prescribed Content:</u> Is the prescribed content clearly defined i.e. textbooks, research and additional sources?	<b>YES</b> ✓	<b>NO</b>
Comments	The workplace are reviewed and met the standard of learning.		

<b>4</b>	<u>Assessment</u> Have the below listed criteria been satisfied in terms of the assessment guide, process and principles?	<b>YES</b> ✓	<b>NO</b>
	a. Assessment Strategy	<b>YES</b> ✓	<b>NO</b>

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	b. Assessment Guide – Assessment Process	YES ✓	NO
	c. Role Players	YES ✓	NO
	d. Assessment Activities	YES ✓	NO
	e. Assessor Guide to Learner Response – Evidence Checklist	YES ✓	NO
	f. Recording and Feedback Documents	YES ✓	NO
	g. Overall Presentation of the Assessment Guide	YES ✓	NO
Comments	The assessment guide has all the required tools.		

<b>5</b>	<u>Programme Strategy</u> Has the indicated programme strategy criteria been met?	YES ✓	NO
Comments	The submitted programme does have the programme strategy for the qualification.		

<b>6</b>	<u>Programme Curriculum and Strategy</u> Has the programme curriculum and strategy table been completed for each unit standard?	YES ✓	NO
	Has each specific outcome and assessment criteria per unit standard been covered within the learner guide (theoretically) and assessment guide?	YES ✓	NO
Comments	The developed content does meet the entire exit outcomes of the qualification as the SO and AC's are covered.		

<b>7</b>	<u>Programme Evaluation</u> Has the indicated programme evaluation criteria been met?	YES ✓	NO
Comments	The programme does meet the minimum standard of the W&RSETA programme evaluation. The provider needs to update certain part of the learner workbook to close the gaps identified.		

<b>8</b>	<u>Roll Out Plan</u> Has the indicated roll out plan criteria been met?	YES ✓	NO
Comments	The provider submission does have roll out plan.		

<b>9</b>	<u>ETD Practitioners</u> Has the indicated ETD practitioner criteria been met?	YES ✓	NO
Comments	The programme has the registered practitioners as required. Assessors: Nkanyiso Gama 617/Ass/05125/16 Zibulo Mogo 617/Ass/04911/16 Busisiwe Mathebula 617/Ass/05022/16		

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<b>10</b>	<u>Quality Finish Criteria</u> Has the indicated quality finish criteria been met?	<b>YES</b> ✓	<b>NO</b>
Comments	The provider managed to remediate the entire challenges.		

<b>11</b>	<u>Submission of Documents</u> Has the indicated submission criteria in terms of the specific guides and documents been met?	<b>YES</b> ✓	<b>NO</b>
Comments	Due to the assessment guide not provided the submission is incomplete.		

<b>12</b>	<u>Declaration</u> Has the declaration been signed by the applicant?	<b>YES</b> ✓	<b>NO</b>
Comments	The provider has signed the declaration on the self-evaluation tool.		

<b>13</b>	<u>QA Endorsement</u> Has the Learning Programme Self Evaluation Tool been endorsed by the Quality Assurer	<b>YES</b> ✓	<b>NO</b>
Comments	The tool is completed accordingly however the US listed does not correspond with the once submitted.		

**RECOMMENDATION**

Applicant meets criteria for programme approval	<b>YES</b> ✓	<b>NO</b>
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**GENERAL COMMENTS**

The end results of learning taking place should be that the learners are declared competent against the outcomes stated in the relevant unit standard of the qualification. The learners will receive credit that will be recorded on the NLRD and either receives records of achievement for acquired credits or certificate for entire qualification.

The provider achieved by meeting the W&RSETA criteria on the evaluated learning material which is aligned to the associated unit standard. It is hoped that through this process a higher quality of training will be achieved with both the learner and provider benefiting from an improved system.

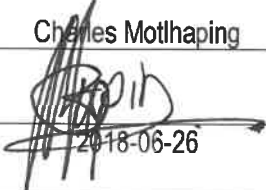
The learning programme evaluator available to discuss the report on appointment.

If no please refer to above comments and requirements

If yes please indicate the W&RSETA unit standard numbers

Unit Standard No	Unit Standard Description
119463	Access and use information from texts
9009	Apply basic knowledge of statistics and probability to influence the use of data and procedures in order to investigate life related problems
7480	Demonstrate understanding of rational and irrational numbers and number systems
9008	Identify, describe, compare, classify, explore shape and motion in 2-and 3-dimensional shapes in different contexts
119454	Maintain and adapt oral/signed communication
119460	Use language and communication in occupational learning programmes
7469	Use mathematics to investigate and monitor the financial aspects of personal and community life
9007	Work with a range of patterns and functions and solve problems
119456	Write/present for a defined context
117887	Complete basic business calculations
114895	Define the core concepts of the wholesale and retail environment
114903	Interact with customers

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114894	Process payment at a Point of Sales		
114889	Record transactions		
114906	Mark merchandise and maintain displays		
114891	Count stock for a stock-take		
114912	Maintain a safe and secure Wholesale and Retail environment		
114902	Operate a computer in a Wholesale/Retail outlet		
114896	Receive stock		
<b>Skills Programme Code (Indicum)</b>		N/A	
<b>Learnership Code</b>			
Status effective date (from date of registration to date expiry)		2018/09 /12	YYYY / MM / DD
Has the programme evaluation report been sent to the applicant?		YES ✓	NO
Has the letter of programme approval been submitted to QQA Manager for authorisation?		YES ✓	NO
Can the provider's scope be uploaded onto Indicum as per list of unit standards reflected above?		YES ✓	NO
<b>Programme Evaluator</b>	Charles Motlhaping	<b>Region</b>	Gauteng South
<b>Signature</b>		<b>Contact Details</b>	<a href="mailto:cmotlhaping@wrseta.org.za">cmotlhaping@wrseta.org.za</a> 011 6560085
<b>Date of evaluation (1)</b>	<del>2018-06-26</del>	<b>Date of evaluation (2)</b>	2018-09-10

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